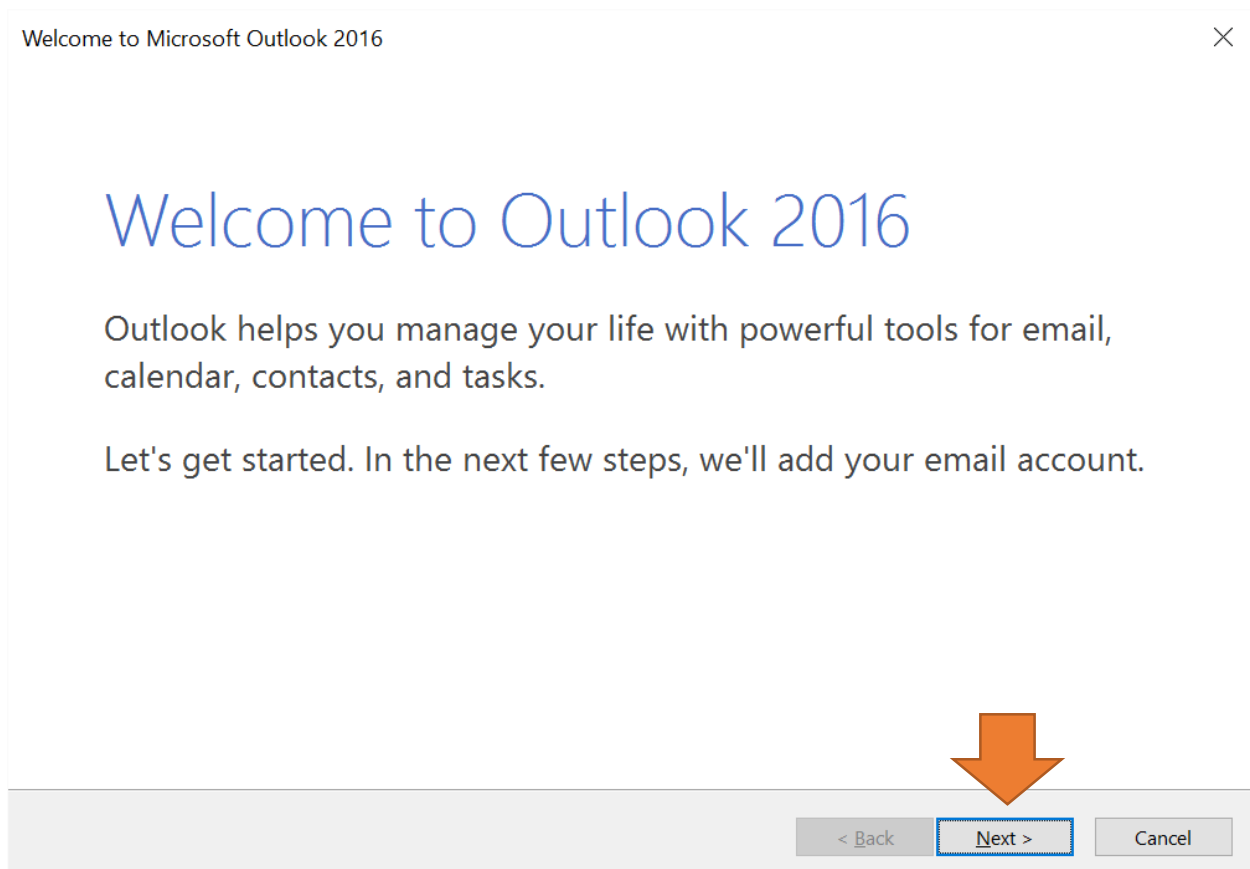


MTI Outlook Setup

Setting up Outlook to connect to MTI E-Mail

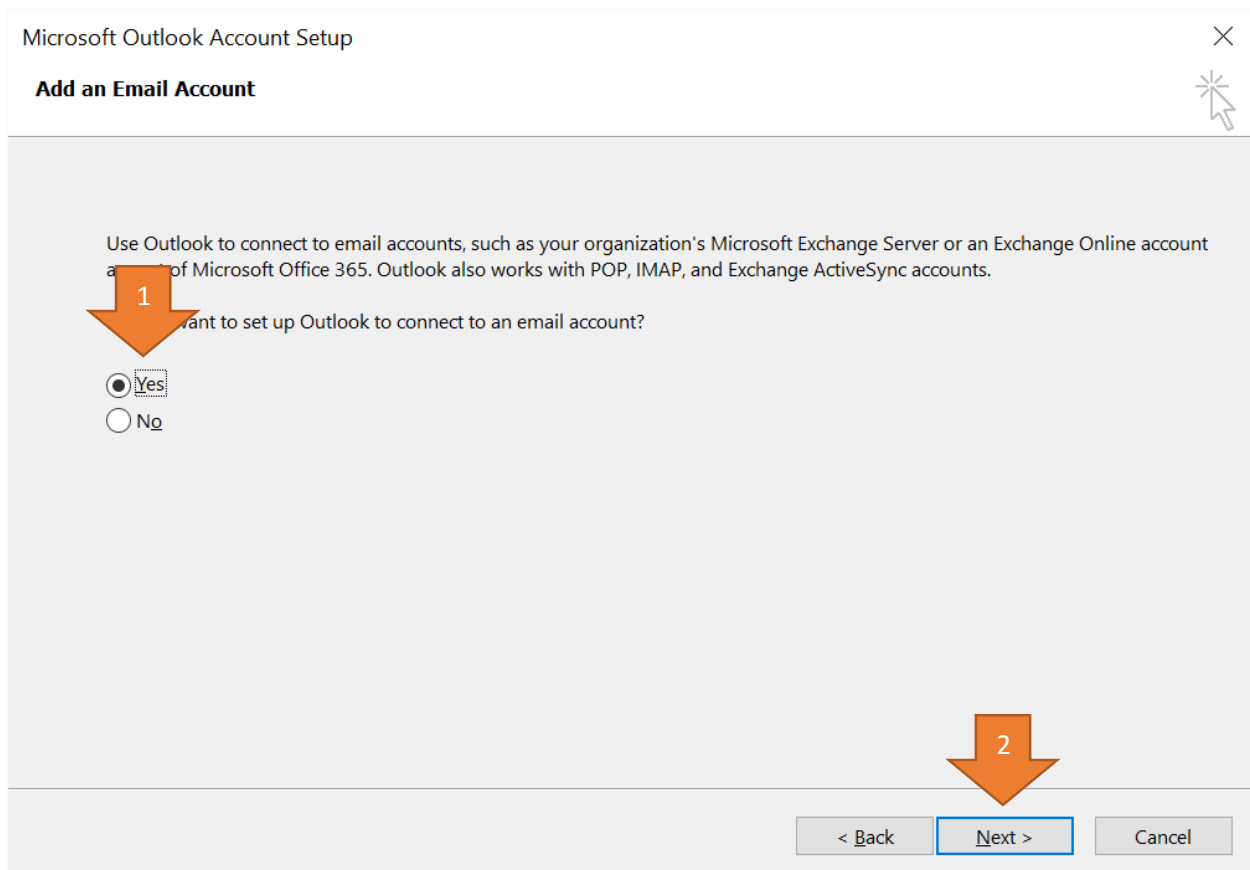
Outlook is only available for **Current Students**. Outlook is not available for Alumni.

1. Open Outlook and follow the images below.



Click **Next**.

Figure 1



Select **Yes**, then click **Next**.

Figure 2

Add Account ✕

Auto Account Setup
Outlook can automatically configure many email accounts. ✖

E-mail Account

Your Name:
Example: Ellen Adams

E-mail Address:
Example: ellen@contoso.com

Password:

Retype Password:
Type the password your Internet service provider has given you.

Manual setup or additional server types

1 ←

↓ **2**

Enter your information, then click **Next**.

Figure 3

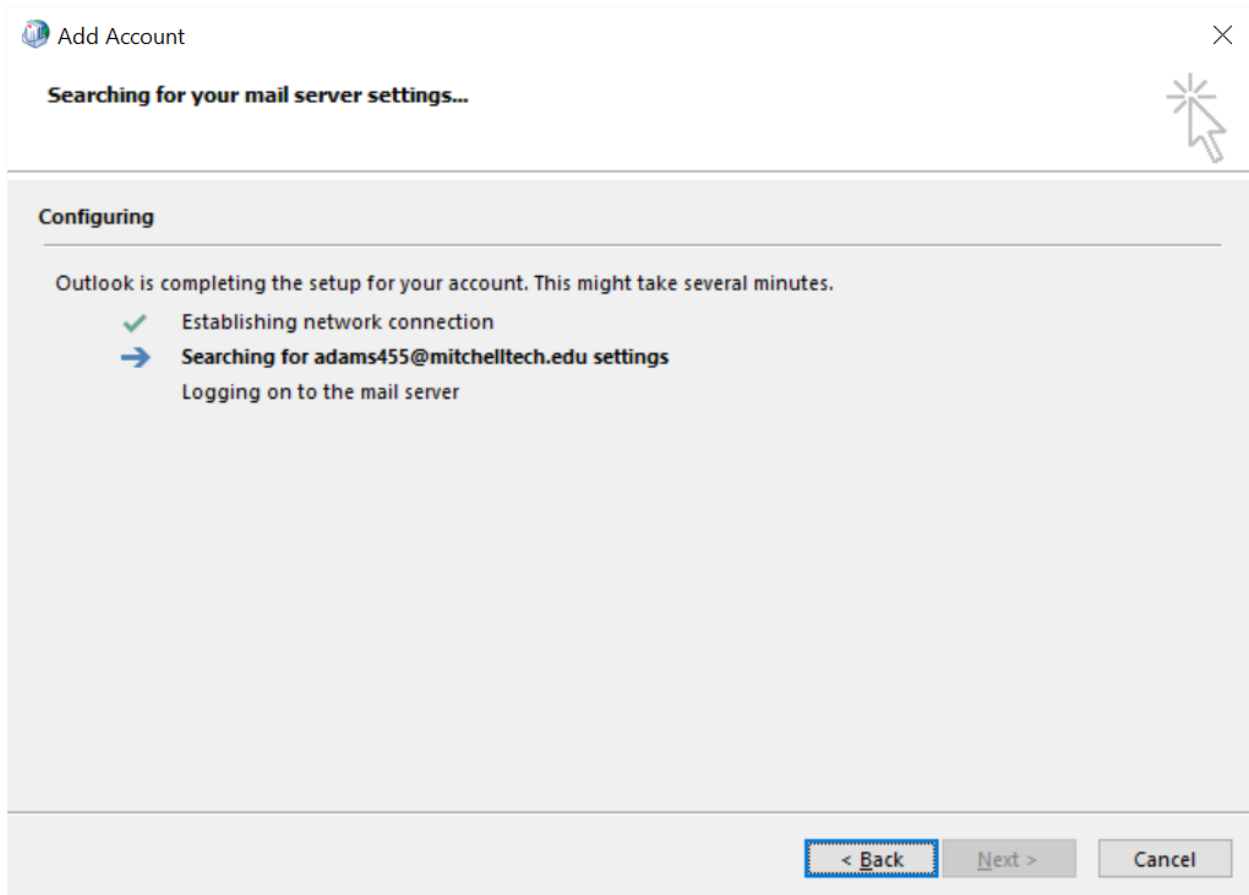
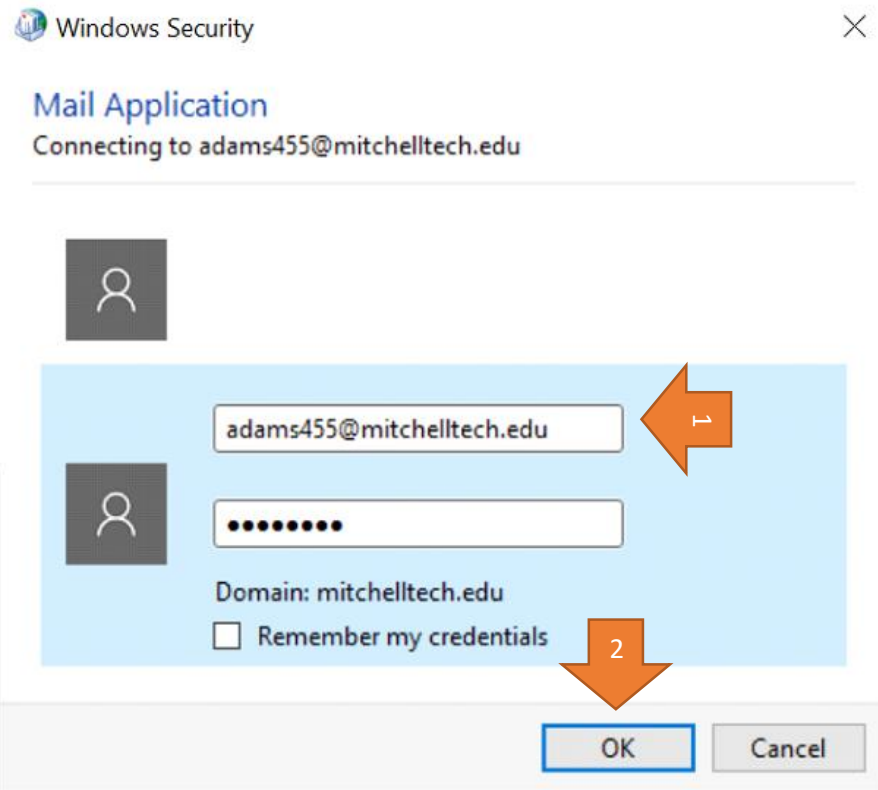
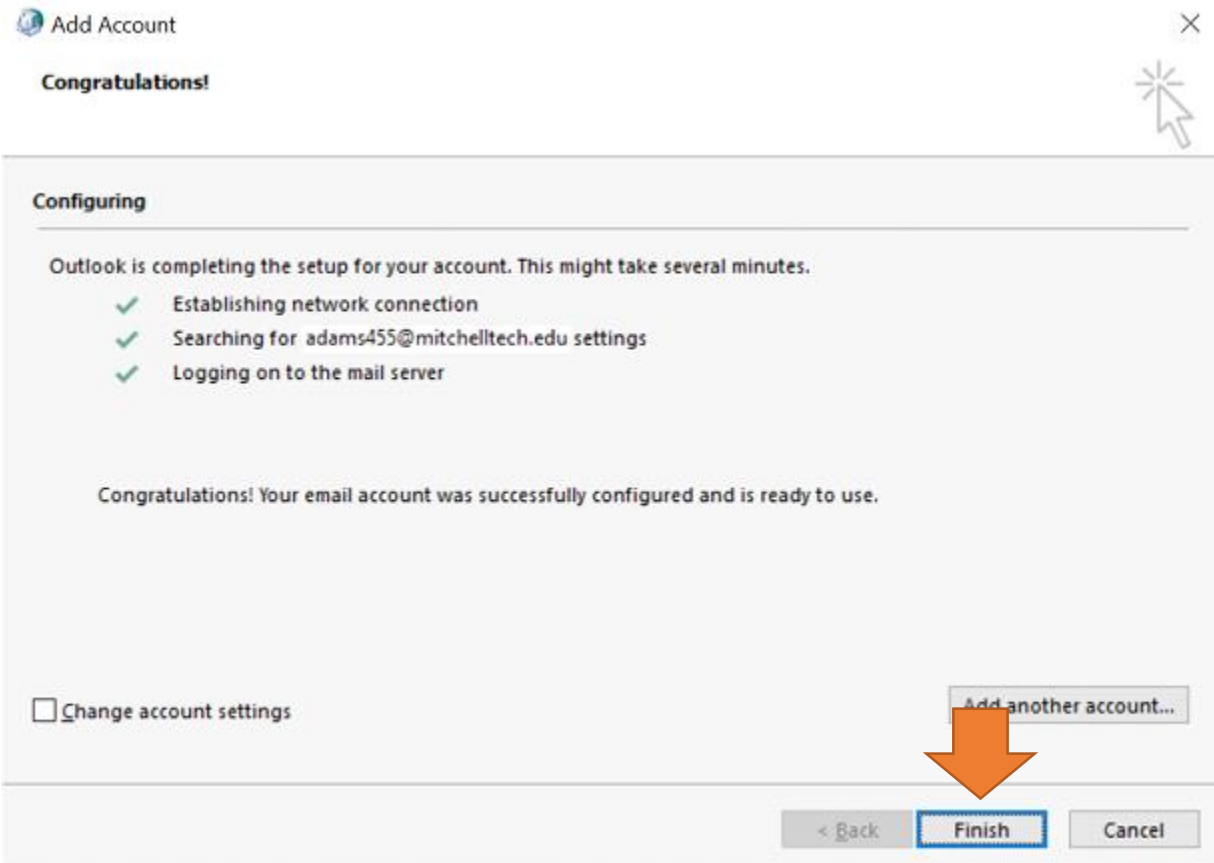


Figure 4



Input your e-mail information, then click **OK**.

Figure 6



Click **Finish**.

Figure 7

Outlook setup is complete. If you have trouble, please submit a ticket to the MTI [Help Desk](#).